



# BENTON-FRANKLIN HEALTH DISTRICT

## Temporary Event Food Service

### Operational Guidance 2021

**April 8, 2021**

Benton-Franklin Health District will begin issuing temporary permits for those events that currently meet COVID-19 safety requirements beginning April 19<sup>th</sup>, 2021. Late fees will be waived until June, 1 2021. Applications submitted after June 1, 2021 and less than 14 days prior to their proposed operating date, will be subject to an applicable late fee.

#### **COVID-19 Specific Requirements**

Event coordinators must submit a COVID-19 safety plan to be reviewed for current phase compliance. Temporary permits will be placed on hold until the event coordinator COVID-19 safety plan has been submitted and reviewed for compliance. Once reviewed, and found to be in compliance, temporary permit applications for that event will be processed. Permitted food vendors must wear masks and follow other COVID-19 safety requirements. Failure to do so could result in permit suspension.

For events with 2 or more food vendors, a [Temporary Event Coordinator Application](#) form needs to be submitted listing all vendors planning on selling food.

For current COVID-19 requirements, please visit the [What's Open Page](#). Guidance and requirement documents often change as they are updated. Please reach out to food safety staff with questions regarding COVID-19 or food safety requirements by calling the Environmental Health Office at 509-460-4205 or by emailing [contactusfoodsafety@bfhd.wa.gov](mailto:contactusfoodsafety@bfhd.wa.gov).

Applications Page:

[http://bentonfranklinhd.hosted.civiclive.com/programs\\_services/food\\_safety/applications](http://bentonfranklinhd.hosted.civiclive.com/programs_services/food_safety/applications)

Business and Event Guidance Links:

- <https://www.governor.wa.gov/sites/default/files/COVID19%20Misc%20Venue%20Guidance.pdf>
- <https://www.governor.wa.gov/sites/default/files/COVID19%20Restaurant%20and%20Tavern%20Guidance.pdf>
- <https://www.governor.wa.gov/sites/default/files/COVID19%20Wedding%20Funeral%20and%20Events%20Guidance.pdf>

In general COVID-19 safety plans should include the following:

- Mask requirements and plan. Recommend posting signs at entrances and on event flyers reminding guests that masks are required. Note: Permitted vendors found not to be wearing masks may be subject to enforcement actions such as permit suspension.
- Physical distance requirements and plan. Recommend marking off potential areas of congestion with indicators showing 6ft separation, along with signs reminding groups to properly distance 6ft. or more.
- Capacity limits and plan. Most event requirements are subject to controlling crowding through capacity limits. We recommend having clearly marked entrances and exits and when possible, directing one way traffic. Capacity can be tracked by using a click counter or app to keep track of how many people enter and exit the event. Note: some events may be able to section or cordon off a large event into smaller manageable areas.
- Cleaning and hygiene plans. Provide handwash stations or handsanitizer for guests. Have a cleaning and disinfecting plan for high touch areas.